



## CITY OF SAN BRUNO

Community Services Department

### MINUTES

#### Parks and Recreation Commission

#### Meeting

January 20, 2021

1. **Call to Order/Roll Call/Pledge of Allegiance:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:32 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Martinucci, Nigel, Zamattia, and Zastrow. Staff Present: Brewer, Johansen, Mottola, and Venezia.

**Commissioner Greenberg** led the Pledge of Allegiance

2. **REVIEW OF AGENDA: MSC Zastrow/Greenberg.** Unanimous.
3. **ACCEPTANCE OF THE MINUTES:** Minutes from November 18, 2020. **MSC Greenberg/Nigel.** Unanimous.
4. **CONSENT CALENDAR:** None.
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.
6. **UNFINISHED BUSINESS:** None.
7. **NEW BUSINESS:**
  - a. Presentation from Police Chief Ryan Johansen – **Chief Johansen** introduced himself and explained his vision for the future of the police department. **Commissioner Nigel and Commissioner Greenberg** stated that they look forward to working with him and thanked him for what he does for the community.
  - b. 2021 Meeting Dates – **Superintendent Brewer** presented the upcoming meetings in 2021. **Commissioner Greenberg** asked about televising the April meeting on Channel 1 for people that don't have access to computers. **Superintendent Brewer** stated that CityNet would need to be involved so she will check.
  - c. Community Recognition Award Advertisement – **Superintendent Brewer** stated the deadline date is February 5<sup>th</sup>. Anyone who was nominated in past years will roll over. Discussion about advertising this in the community and extending the deadline date until the end of March.
8. **ITEMS FROM COMMISSIONERS:**
  - a. Commission Handbook Update – Suggestions from Commissioners – **Chair Palmer** reminded the commissioners to contact him directly if there are any suggestions for changes. **Commissioner Zastrow** suggested that maybe something about the new digital platform needs to be added. **Director Mottola** stated that this document really should be reviewed by the City Attorney for consistency with other commissions.

- b. Commission Park Tour Update – **Commissioner Nigel** announced that he along with Chair Palmer have finished touring all 20+ parks and stated it was a wonderful experience. The park tour document was very useful.
- c. **Commissioner Greenberg** gave kudos to staff for the City of San Bruno Resource Guide and including the recreation programs in the guide. She also mentioned she had the salmon meal from the Senior Center on New Year's Eve and it was the best meal and it was very enjoyable and healthy. She also enjoyed the Jingle Around the Block program and it was very well received and she would like to see it continue past COVID. She inquired about the tennis courts and when it would be resurfaced and thanked staff for putting up the nets. She also mentioned the color pallet of Tom Lara Field.

9. **ITEMS FROM STAFF:**

- a. Winter Activity Wrap Up and Spring Activity Update – **Superintendent Brewer** reviewed the Winter Activities. Letters from Santa was a success with 176 letters sent. There were 48 phone calls from Santa. Senior Center volunteers made the calls. The Holiday Light Map had 6,600 views with over 60 addresses on the map. The Culture and Arts Commission turned it into a contest with three winners. All participants were given thank you goody bags. Jingle Around the Block was hugely popular and will probably continue for the next few years. Upcoming activities include the Polar Bear Kerplunk, the Father Daughter Dance Competition, and Citywide Talent Show, Valentine's Cards for Seniors, and Valentine's Day Party in a Box.
- b. Sculpture Relocation Update – **Supervisor Venezia** reviewed the relocation with pictures. Still some cleanup work and grass rehabilitation to be done. Project will be completed in another month or so depending on grass growth and weather conditions.

10. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:21 p.m.